



School of Planning and Architecture Vijayawada
(An Institute of National Importance, Ministry of Education)
Govt. of India, ITI Road, Vijayawada – 520008,
Andhra Pradesh, India

Minutes 18th Meeting of the Finance Committee

Held on 12.01.2021
at 10:30 Hrs onwards

By
Virtual Mode

Minutes of 18th Finance Committee Meeting to be held on 12.01.2021 - Page No. 1

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8/2/21
H. Ramaya*

SCHOOL OF PLANNING AND ARCHITECTURE, VIJAYAWADA
Survey No.4/4, ITI Road, Vijayawada-520008, AP

**Minutes of the 18th Meeting of the Finance Committee of SPAV
held on 12.01.2021 in SPAV Campus by Virtual Mode**

S.No.	Name	As
1	Ar.Brinda Somaya	Chairperson
2	Sh.Madan Mohan, ADG(Statistics), MoE, GoI	Member
3	Sh.Satish Chandra, PrI. Chief Secretary, Dept of Edu. Govt. of AP	Member
4	Sh.Uday Kiran, Under Secretary (Representative of Joint Secretary & Financial Advisor, MoE, GoI)	Member
5	Dr.Monsingh D.Devadas, Nominee of UGC	Member
6	Prof.Dr.Minakshi Jain, Director, SPAV	Member
7	Sh. K.V.Uma Maheswara Rao, Registrar, SPAV	Secretary

The Chairperson welcomed all the members of the Board.

In the Finance Committee Meeting held on 18.12.2020, Ms.Darshana Dabral, JS and FA, MoE, GoI attended the meeting. For the meeting held on 12.01.2021 Sh.Uday Kumar, US represented JS&FA, MoE.

The Director of SPAV requested the Registrar to present the Agenda items for discussion.

	To Confirm of the Minutes of the XVII Finance Committee held on 21.12.2019 at Mumbai.
Decision of 18 th FC	The Finance Committee confirmed the Minutes of its XVII meeting held on 21.12.2019 at Mumbai.
	To Confirm of the part Minutes of the XVIII Finance Committee held on 18.12.2020 by virtual mode.
Decision of 18 th FC	The Finance Committee confirmed the part Minutes of its XVIII meeting held on 18.12.2020 by virtual mode

	Action taken on 15th Finance Committee Meeting
Item # 15.6	SPAV Campus related issues
Action taken	The Item is also taken up as an agenda item 18.5 in the present Meeting. The Finance Committee is requested to close the item.
Decision of 18 th FC	The Finance Committee noted and closed the same.
	Action taken on 16th Finance Meeting
Item #16.1	Sanction of additional Teaching and Non-teaching positions
Action Taken	Action already taken. This has been taken as an agenda item No. 18.1 in the present Meeting. The Finance Committee is requested to close the item.
Decision of 18 th FC	The Finance Committee noted and closed the same.

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Item #16.2	Status of Campus Project
Action Taken	The item is also taken up as an Agenda item 18.3 in the present Meeting. The Finance Committee is requested to close the item.
Decision of 18 th FC	The Finance Committee noted and closed the item.
Action taken on 17th Finance Meeting	
Item # 17.1	Status of ICT Infrastructure
Action Taken	Action already taken. This has been taken as an agenda item of FC vide No.18.2 in the present Meeting. The Finance Committee is requested to close the item.
Decision of 18 th FC	The Finance Committee noted and closed the item.
Item # 17.2	Procurement of Furniture and Equipment for classrooms, hostels, faculty, staff and laboratories.
Action Taken	The procurement activity is completed as per the decision of the Board.
Decision of 18 th FC	The FC advised to procure all the items preferably from GeM portal only. In case of non-availability of items through GeM portal, a certificate to this effect to be downloaded and placed in the file for records. The FC advised to put up such items to the BoG, henceforth, as approval was accorded by the Board.

REPORTING ITEMS			
18.1(R)	Grants Received & Expenditure incurred for the Financial Year 2020-21.		
	SPAV is in receipt of an amount of Rs.10.69 Crore during the Financial Year 2020-21 till 30 th November 2020. The details of expenditure incurred & income through fee are submitted hereunder for kind information of the Finance Committee.		
	Expenditure	Rs.	Income
			Rs.
	OH-36 Salaries		GIA from MHRD
	Salaries	6,72,07,533	OH-36 Salaries
	Sub-Total for OH-36	6,72,07,533	OH-31 General
	OH-31 General		OH-35 Capital
	Acad.Expenses	88,64,682	Sub-Total for GIA
	Admin.&General Exp.	2,15,90,557	Other income
	Transportation Exp.	6,74,350	Interest Earned
	Repairs & Maintenance	16,03,518	Other Income
	Finance Costs	1,671	TDS Refund
	Other Expenses	19,606	Hostel Rent
	Prior Period Expenses	90,09,578	Development Fee
	Sub-Total for OH-31	4,17,63,962	Miscellaneous
	OH-35 Capital		Sub-Total for Other Income
	Tangible Assets	23,30,541	Prior Period Income
	Intangible Assets	32,69,922	Academic Receipts
	Work in Progress	47,97,054	
	Sub-Total for OH-35	1,03,97,517	
	TOTAL	10,89,71,495	TOTAL
			13,13,37,275

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Discussion	<p>The FC inquired about Prior Period Expenses to the tune of Rs.90.09 Lakh. It was explained that due to delayed payment of GATE scholarships for Jan-Mar 2020 period and settlement of advances sanctioned during last week of March due to COVID-19, expenses had to be booked under current Financial Year.</p> <p>FC also inquired about payments made under the head "Work in Progress". It was explained that final bill is to be settled to BSNL in respect of the work-in-progress of "construction of Boundary wall". The work is to be capitalized after completion, submission of utilization certificate by the BSNL and payment of final bill.</p>
Decision of 18 th FC	<p>FC advised to restrain from Prior Period Expenses to the extent possible duly making provisions on accrual basis under the respective previous years.</p> <p>The Finance Committee noted and closed the item.</p>

18.2(R)	Funds received towards Research / Consultancy Projects during 2020-21.																				
	<p>It is submitted for the kind information of the Finance Committee that SPAV is in receipt of funds amounting to Rs.34.79 Lakh towards the following Research / Consultancy Projects from the Client Institutions mentioned against each. The projects are presently in various stages of execution.</p> <table border="1"> <thead> <tr> <th>Sl.</th> <th>Name of the Project</th> <th>Client Institution</th> <th>Fund Received Rs.</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>BReUCom Project</td> <td>EU Erasmus+</td> <td>23,26,787</td> </tr> <tr> <td>2</td> <td>Grid of Roads Project</td> <td>CMDA, Chennai</td> <td>6,51,987</td> </tr> <tr> <td>3</td> <td>Conducting Study for Spatial Planning in Gram Panchayats</td> <td>M/o Panchayat Raj, Govt. of India</td> <td>5,00,000</td> </tr> <tr> <td colspan="3">TOTAL</td> <td>34,78,774</td> </tr> </tbody> </table>	Sl.	Name of the Project	Client Institution	Fund Received Rs.	1	BReUCom Project	EU Erasmus+	23,26,787	2	Grid of Roads Project	CMDA, Chennai	6,51,987	3	Conducting Study for Spatial Planning in Gram Panchayats	M/o Panchayat Raj, Govt. of India	5,00,000	TOTAL			34,78,774
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Decision of 18 th FC	The Finance Committee noted and closed the item.																				

18.3(R)	Annual Accounts for the Financial Year 2019-20.
Discussion	<p>It was informed to the FC that SPAV submitted the Annual Accounts to the Director General of Audit, Hyderabad for Certification Audit and they informed that the audit would be taken up through electronic mode this year. The schedule of audit is yet to be confirmed by them.</p> <p>It was further informed that the Annual Report for 2019-20 is ready except for the Audited Accounts and SAR. On completion of the certification audit and receipt of SAR from CAG, the Annual Report for 2019-20 would be completed and submitted to the Ministry of Education, Govt. of India.</p>
Decision of 18 th FC	The JS&FA advised to constantly pursue with the CAG for completing the Certification Audit and submit the Annual Report within the stipulated time. The Finance Committee noted the delay in the process due to COVID-19 and closed the item.

18.4(R)	Fee Structure & Refundable deposits for Academic Year 2020-21.
Discussion	The FC scrutinized the recommendations of the committee for fixation of student fee & refundable deposits for Academic Year 2020-21 as submitted. An amount of Rs.4,000/- was collected from each student towards electricity, establishment & maintenance charges for the COVID lockdown period.
Decision of 18 th FC	<p>The FC advised to collect minimum expenses from students for maintenance of hostel buildings rather than waiving of entire fee for hostels during lockdown period.</p> <p>The Finance Committee noted and closed the item.</p>

AGENDA ITEMS FOR CONSIDERATION AND APPROVAL	
18.1	Recruitment of Teaching and Non-teaching positions
Discussion	It was informed to the Finance Committee that the teaching & non-teaching positions were filled as per the guidelines prescribed by Govt. of India for Reservation Roster.
Decision of 18 th FC	The Finance Committee noted charging of salary expenditure to GIA OH-36 salaries and closed the item. It was advised to place such items before the BOG only in future.
18.2	Status of ICT Infrastructure
Decision of 18 th FC	The Finance Committee noted and closed the item.

The meeting could not be continued after Item No.18.2 and the remaining agenda items were taken up for discussion in a re-scheduled meeting of the 18th Finance Committee meeting held on 12.01.2021.

The following points were discussed.

18.3	Status of the on-going Campus Project:
	<ol style="list-style-type: none"> 1. Construction of Compound Wall in 2.66acres site. 2. Construction of Outdoor Sports Facilities in 2.66acres site 3. Interior Works of Auditorium in the Institute Block.
Decision of 18 th FC	<p>The Finance Committee accorded approval to drop the work of Outdoor Sports Facilities from the MoU with BSNL as per Clause 4.10 in view of the persistent delays from BSNL side and the limited requirements of SPAV in the Sports facilities, due the present challenging situation.</p> <p>The Finance Committee accorded approval for C/o. Outdoor Sports Facility as per the recommendation of the 25th BWC in a phased manner and accorded approval for</p> <ol style="list-style-type: none"> 1. the execution of Athletic Track, Football Ground, Open Gym Facilities, at a preliminary estimate of Rs.13.08 Lakh (Athletic Track & Football Ground @ Rs.6.22 Lakh and Open Gym @ Rs.6.86 Lakh) and drawings vide reference No.09/SPAV/ES/20-21(2). 2. The Finance Committee noted that the tender has already been floated in the CPP Portal for paving of Basket Ball Court and approved the drawings vide reference No.09/SPAV/ES/20-21(1) and preliminary estimated cost of Rs.15.18 Lakhs. <p>The Finance Committee accorded approval to drop the work of Interior Works of Auditorium from the MoU with BSNL and accorded approval to float a fresh tender for engaging executing agency as per the procedure prescribed under GFR 2017.</p>
18.4	Roof top Solar Power System at the terrace of Academic Block, SPAV with installation capacity of 120 Kwh
Decision of 18 th FC	The Finance Committee accorded approval for signing the Power Purchase agreement with M/s.AMP Solar India Pvt. Ltd. as per SECI norms.

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18.5	Decision pertaining to release of balance fee to the Architect
Decision of 18 th FC	The Finance Committee accorded its approval for settlement of fee and payment as per the recommendations of BWC in its 25 th Meeting held on 22-12-2020, after fulfilment of contractual obligations. Further claim beyond the approval of BWC was rejected by FC.
18.6	Payment of Scholarship to Full Time Ph.D. Scholars admitted during Academic Year 2020-21.
Discussion	The Committee inquired about term of Ph.D. It was informed that tenure for full time scholars it is 05 years and for part time it is for 06 years. Scholarship is being paid for full time external candidates only for a tenure of three years may be extendable for another two years on the basis of satisfactory performance.
Decision of 18 th FC	The FC accorded approval for payment of scholarship to all the five Full-Time Ph.D Scholars at Rs.31,000/- plus HRA as per Dept. of Higher Education, MHRD OM No.12-2/2019-U1, dt.31-01-2019 as amended from time to time. Such scholarship is payable for the Full-Time Ph.D. Scholars of SPAV for the duration of 03 years and as provided in Clause No.8.3 of Ordinance for Postgraduate & Doctoral Programmes (Rules and Regulations) 2019 of SPAV as amended from time to time, on satisfactory completion of work as certified & recommended by the respective Research Supervisor.
18.7	Establishment of Internal Audit Wing for SPAV with Permanent / Contractual staff.
Discussion	The FC instructed not to create any additional post for Internal Auditor. Rather the remuneration to be meted out by identifying an existing vacant post.
Decision of 18 th FC	The FC considered and approved the proposal for engaging a retired officer from CAG as Internal Auditor with a remuneration of Rs.50,000/- per month and on all such terms as laid out in Dept. of Expenditure, Ministry of Finance, Govt. of India OM No.3-25/2020-E.IIIA, dt.09-12-2020.

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